

EXECUTION

BY WHOM

Management Committee

- Members get elected and appointed by the registered members of the Monte Christo Homeowners Association (MCEEHOA) at a General Meeting
- Is liable for the execution of assignments as prescribed by the Constitution
- Act in a **supervisory capacity** for all management activities
- Is **liable** for all management decisions of the MCEEHOA
- The Chairperson has a line responsibility towards the Estate Manager
- Has two Sub Committees, namely Aesthetical and Finance

Estate Manager

- Is appointed by the Management Committee
- Reports directly to the Chairperson
- Is responsible for the execution of the Estate’s **main activity areas**
- Is solely responsible for environmental matters, building activities, finance and administration
- Is indirectly responsible for security, maintenance and gardens

Assistant Estate Manager

- Is appointed by the Management Committee
- Reports directly to the Estate Manager
- Is responsible for security, maintenance and gardens
- Is responsible for Monte Christo’s ground staff

Administrative Assistant

- Is appointed by the Management Committee
- Reports to the Estate Manager
- Is responsible for office administration and Management Committee secretarial services

Ground Staff

- Are appointed by the Estate Manager
- Is divided into two teams, namely Maintenance and Gardens, each with a supervisor
- Supervisors report to the Assistant Estate Manager